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Approved For Release 2001/08/10 : CIA-RDP54-00177A000200070053-7

EXTRACT FROM OPC REGULATION NO. 70-3
dated 18 August 1950

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AREA DIVISIONS

25X1A6a

25X1A9a

EE Division
Foreign Branch EE
Foreign Branch EE

Office 7286
Eastern Europe

Foreign Branch EE
Foreign Branch EE

25X1A6a

25X1A6a

25X1A9a

FE Division
Foreign Branch FE

Far East

Office 3191 Room 2004

25X1A6a

Foreign Branch FE
Foreign Branch FE
Foreign Branch FE

25X1A9a

WF

WE

WA

SP

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SECURITY INFORMATION

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EXTRACT FROM MEMORANDUM DATED 3 DECEMBER 1951

[REDACTED]

f. Responsibility for Implementation and Compliance (Assistant Directors).

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It shall be the responsibility of the Assistant Director concerned, upon his acceptance of a [REDACTED] Administrative Plan, to ensure compliance with such Plan. With regard to any project in which the Agency [REDACTED] and particularly proprietary projects, the Assistant Director shall ensure that [REDACTED]

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[REDACTED]

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It shall be the duty of [REDACTED] staff(s) to ensure that accounting policies, records and procedures are established in conformance with good accounting practice and provide a control over all funds and assets which will satisfy the accounting and audit requirements of the Comptroller. The [REDACTED] staffs shall furnish the General Counsel with such documents of legal import as he may request and shall furnish the Comptroller with such reports and financial documents as necessary for the maintenance of the accounts described in e.(2) above.

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EXTRACT FROM MEMORANDUM DATED 3 DECEMBER 1951

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e. Responsibility for Implementation (Comptroller). The Comptroller, CIA, shall establish and maintain the services and facilities outlined below to render support to [REDACTED] and the operating offices.

(1) There shall be established in the Comptroller's Office a "Secretariat Unit" to function as the office of record for the [REDACTED] and as its staff to provide assistance to the operating offices and to the [REDACTED] itself in the performance of its functions.

(2) The Comptroller shall establish and maintain adequate books of accounting record to reflect the financial status of each project under which the Agency has [REDACTED]

(3) The Comptroller shall provide various internal and external audit facilities to be used in the performance of any necessary current administrative Agency audits. The Comptroller, the Auditor/CIA or [REDACTED] staff(s) may initiate an audit requirement provided that, in order to prevent duplicate activity, to protect the project against security jeopardy and to ensure that the audit requirements of all are met, they shall mutually coordinate:

(a) In the selection of the audit facility to be used in each case,

(b) In determining the central control and contact point between the Agency and the audit facility,

(c) In establishing the communication channel to be used while the auditor is in the field, and,

(d) All instruction, correspondence and reports to or from the audit facility (provided that each shall be free to discuss his specific audit requirements with the auditor before departure).